

Overview and Scrutiny Committee - Outstanding Actions and questions

Action to be carried out	Responsibility	Committee Date	Deadline	Comments/officer	
Outstanding Actions					
OA 1	<p><u>Action PI11 (Watford Leisure Centre Central)</u></p> <p>Details of the actions taken at Watford Leisure Centre Central, following the petition to Council on 20 July 2011, to be circulated to all Members of the Council.</p>	Committee and Scrutiny Officer	21 September 2011	3 October 2011	<p>The Committee and Scrutiny Officer sent an email to the Mayor and all Councillors on 3 November 2011.</p> <p>The Mayor confirmed that she had written to all the petitioners to explain the actions taken.</p>
OA 2	<p><u>Action VS2 (Mayor's Community Fund)</u></p> <p>The Vice-Chair to inform members of the outcome of Callowland residents' applications to the Mayor's Community Fund following some initial problems.</p>	Councillor Rackett, Vice-Chair	21 September 2011		
OA 3	<p><u>FP1 – Section 106 Funding</u></p> <p>The Head of Legal and Property Services' report to Cabinet (26 September 2011) to be circulated to the Scrutiny Committee.</p>	Committee and Scrutiny Officer	21 September 2011	3 October 2011	The report was emailed to Members of the Overview and Scrutiny Committee on 3 November 2011.
OA 4	<p><u>FP1 – Section 106 Funding</u></p> <p>Request the Section 106 information is produced in a different format. The information to</p>	Committee and Scrutiny Officer	21 September 2011		The Committee and Scrutiny Officer emailed the Head of Planning and the Head of Legal and Property Services forwarding the Scrutiny Committee's

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	include the date the funding expired. Provide a copy of the Joint Member Panel's Section 106 report as an example.			<p>request.</p> <p>The Head of Planning responded – “I am unclear whether the amount of resources required to produce s.106 information in the format proposed would produce any significant benefits above current reporting arrangements.</p> <p>The report the Head of Legal and Property produces for Cabinet is comprehensive and contains information about the amount of s.106 money held and the projects it is to be used for.</p> <p>Information on s.106 collection and spend is also included in the Council's Annual Monitoring Report.</p> <p>HCC have a bespoke back office system for recording s.106 information - PROMS. We don't have anything similar so to try and compile a spreadsheet in the same format they use would be extremely time-consuming.</p> <p>There is also the issue of the volume of information held - a report of all s.106 money held would be enormous.</p> <p>A recent audit of s.106 procedures did not recommend any changes to the way information is reported on.”</p>

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OA 5	<p><u>FP1 – Section 106 Funding</u></p> <p>Inform the Overview and Scrutiny Committee of the composition of the Asset Management Group.</p>	Committee and Scrutiny Officer	21 September 2011	3 October 2011	<p>The Committee and Scrutiny Officer emailed Members of the Overview and Scrutiny Committee on 3 November 2011 advising that the Asset Management Group comprised the following officers –</p> <p>Head of Legal and Property Services (Chair); Executive Director Services; Head of Strategic Finance; Head of Community Services; Head of Environmental Services; Head of Planning; Buildings and Projects Section Head; Parks and Open Spaces Section Head; Interim Property Section Head; Senior Accountant.</p> <p>The group meets monthly and the information is available on the Council's Intranet.</p>
Performance Report					
PI 3	<p>Revenues and Benefits statistics – to incorporate within the performance report statistics relating to the processing of applications within 3 days once the client has provided all the necessary information.</p>	Partnerships and Performance Section Head	23 June 2011	<p>For inclusion in next report to OSC (21 Sept 2011)</p> <p>24 November 2011</p>	<p>Noted for action in September's report. Asked but not available for report (September 2011)</p> <p>This information is included in the Quarter 2 report. <i>Please see item 7 on the agenda.</i></p>

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PI 4	Future performance reports to incorporate statistics relating to the accuracy of information and the length of time taken to complete benefit assessments, which affect the subsidy received by the Council.	Partnerships and Performance Section Head	23 June 2011	For inclusion in next report to OSC (21 Sept 2011) 24 November 2011	Noted for action in September's report Asked but not available for report. This information is not available for the Quarter 2 report.
PI 8	Communal recycling new green bins – review the latest position regarding communal recycling and the new green waste recycling bins	OSC Committee	26 July 2011	11 November 2011	The Head of Environmental Services has been asked for an update. The information will be circulated as soon as it is available.
PI 9	Town Centre recycling bins – Use of the bins to undergo a further review	OSC Committee	26 July 2011	11 November 2011	The Head of Environmental Services has been asked for an update. The information will be circulated as soon as it is available.
PI 12	Contact the Housing Section Head to enquire when the outcome of the funding bids approved by the Homes and Communities Agency (HCA) will be known. Further update required at the meeting in November.	Committee and Scrutiny Officer Committee and Scrutiny Officer	26 July 2011 21 September 2011	15 August 2011 11 November 2011	The original response is available from the Committee and Scrutiny Officer or by viewing the report to the Scrutiny Committee in September. The Head of Community Services has advised that officers are still waiting for details of the final outcome. The HCA are still negotiating with Registered Providers.

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PI 13	Town Enforcement Officer – the Scrutiny Committee to review the progress of this post and what had been achieved.	Committee and Scrutiny Officer	21 September 2011	7 March 2012	
PI 14	CS12-CS15 (Leisure Centre usage) – latest performance statistics to be circulated to the Scrutiny Committee as soon as they are available.	Partnerships and Performance Section Head	21 September 2011	as soon as available	This information is included in the Quarter 2 report. <i>Please see item 7 on the agenda (24/11/2011).</i>
PI 15	Revenues and Benefits performance statistics available on the Shared Services Intranet – www.trw-sharedservices.org.uk	Overview and Scrutiny Committee	21 September 2011	Ongoing	
Voluntary Sector Task Group					
VS 1	The recommendations to be reviewed once the review of current priorities has been completed.	Committee and Scrutiny Officer	23 June 2011	July 2012	Added to rolling work programme
Community Safety Partnership Task Group					
CSP 1	The scrutiny proposal ‘recruitment of ex-offenders and disadvantaged youth’ to be referred to the Community Safety Partnership Task Group for review from a general aspect and not just related to the Council.	Committee and Scrutiny Officer	23 June 2011	For consideration by the Task Group at its first meeting – 17 October 2011	The scrutiny proposal was considered at the Community Safety Partnership Task Group. Members are considering whether to expand it to cover other areas which affect ex-offenders.

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CSP 2	Contact the members of the Task Group and Community Safety Manager to identify a date for the first meeting	Committee and Scrutiny Officer	26 July 2011	15 August 2011	The meeting has been arranged for Monday 17 October 2011. The second meeting is scheduled for 6 December 2011.
CSP 3	Presentation given at the meeting to be supplied to all councillors who did not attend the meeting.	Committee and Scrutiny Officer	26 July 2011	Soon after 17 October 2011	The presentation was emailed to all Councillors on 4 November 2011.
Affordable Housing Review					
AHR 1	<u>Recommendation 1 – Affordable Housing threshold</u> – The status of the Core Strategy to be reviewed in 12 months.	OSC Committee	26 July 2011	July 2012	Added to the rolling work programme. (See agenda item 9)
AHR 2	<u>Recommendation 5 – Housing Resources</u> – Overview and Scrutiny Committee to review this recommendation once the Housing Value for Money Phase 2 has been agreed.	OSC Committee	26 July 2011	2 February 2012 <i>Original date 24 November 2011</i>	The Housing Section Head has advised that this will be presented to Cabinet at the December meeting and not in November as previously indicated. Budget Panel was due to consider this report at its October meeting; however, it was deferred to the November meeting as the consultation had only just started.

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Forward Plan				
FP 2	Herts Waste Partnership decision – All Members to be informed as soon as the date of the decision is known.	Committee and Scrutiny Officer		End of November 2011 <i>Original date September 2011</i>
Work Programme and Task Groups				
WP 2	Councillor Derek Scudder's scrutiny proposal – further research to be carried out, including the recycling statistics from Three Rivers District Council, the other local authorities in the CIPFA family group and the national average.	Committee and Scrutiny Officer	21 September 2011	31 October 2011 The Committee and Scrutiny Officer emailed the Head of Environmental Services to ask whether the service had any statistics. <i>Please refer to Item 12 on the agenda.</i>
WP 3	The Managing Director to be invited to the next meeting to discuss his scrutiny proposal.	Committee and Scrutiny Officer	21 September 2011	7 October 2011 The Managing Director is attending the meeting on 24 November.
WP 4	Members to review the list of previous scrutiny reports and identify any important ones for consideration.	Overview and Scrutiny Committee	21 September 2011	31 Oct The list was circulated to all Members of Overview and Scrutiny Committee. <i>Please refer to item 12 on the agenda.</i>

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Property Services Leases for Voluntary Sector					
PSL 1	A draft Property Policy review scope to be drawn up.	Chair and Vice-Chair of Overview and Scrutiny	26 July 2011	1 September 2011	This item to be put on hold.